

B.Com. DEGREE EXAMINATION MAY 2015.

Second Semester

FUNDAMENTALS OF COMPUTERS

(Revised)

Time : Three hours

Maximum : 80 marks

Answer all the Sections subject to internal choice.

Question No. **12** is **compulsory**.

SECTION A – (10 × 2 = 20 marks)

1. Answer any **TEN** questions. Each carries **2** marks :

- (a) What are the types of computer based on size?
- (b) What are the different types of keys in Keyboard?
- (c) Name any four input devices.
- (d) How to delete a file?
- (e) Define GUI.
- (f) What is menu?
- (g) What do you mean by web browser?
- (h) What is FTP?
- (i) List any two advantages of e-mail.
- (j) Write two steps to reply to the message.
- (k) What are the search engine?
- (l) Name any four Indian educational sites.

SECTION B – (3 × 5 = 15 marks)

Answer any **THREE** questions. Each carries **5** marks.

- 2. Explain the functions of operating system.
- 3. Explain the types of printers.
- 4. What is a folder? Explain the steps to create and delete folder.
- 5. Explain the Internet Explorer.
- 6. Explain the steps to move a message to a folder.
- 7. Write a short note on Khoj.com.

SECTION C – (3 × 15 = 45 marks)

Answer any **THREE** questions including Question No. 12, which is **compulsory**.

Each carries **15** marks.

8. Explain memory unit with its types of memory.
9. Explain different generations of computer with their merits and demerits.
10. What is Desktop? Explain different icons present in Desktop.
11. Explain the Internet Explorer Standard toolbar options.

12. Case Study :

Say, You are working as a computer operator in Naveen Sports Academy. The academy introducing new training batches for cricket players on May-2015. You are asked to perform the following activities using any of the email service websites. Explain each activities steps with neat diagram.

- (a) Create an email ID "naveensports15@gmail.com" for your company.
- (b) Write an Invitation mail and attached with soft copy of Invitation word document.
- (c) Send the same copy of email to multiple mail address and keep copy in your mail box.

13. Write a short note on :

- (a) Output devices
 - (b) India Infoline
 - (c) News Paper Websites
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